

5 DAYS OH, AU, TL – Course Program

Day / Time	Location in Workbook	TOPIC	Other Assistance
Day 1 – All Day	OH WORKBOOK – entire book	OH Competency	Refer to OH Detail Sheet
Day 2 – All Day	AU WORKBOOK	Skills for Auditors	Refer to AU Detail Sheet
Day 3 – All Day	AU WORKBOOK	Planning and Preparation for the Audit	
Day 4 – All Day	AU WORKBOOK	Performance of Opening Meetings, Compliance Audits and Reporting Theory	
Day 5 Morning	AU WORKBOOK	Preparation of Written Reports and Delivery of Closing Meetings	
Day 5 Afternoon	TL WORKBOOK – entire book	Team Leadership Issues	Refer to TL Detail Sheet
		Completion of Assessment in Own Time Examination = due in 90 days Assignment = due in 90 days	